

COMMUNICATION SKILLS - I**Time : 2:30 Hours]****[Maximum Marks : 50****[Minimum Marks : 17****NOTES :**

- i) Attempt **all** questions.
- ii) Use of Pager and Mobile Phone by the students is not allowed.

Q1) Answer any three of following :**[3 × 4 = 12]**

- a) Why and when do we need Communication?
- b) Is there a way, we can measure effective communication?
- c) What you understand by Barriers in Communication?
- d) Write principles of Communication.
- e) Comment on verbal communication and non-verbal communication.

Q2) a) Change the following into Indirect form of speech :**[5 × 1 = 5]**

- i) You said, "I am leaving for New Delhi"?
- ii) They said to Anuj, "You are a brave boy"?
- iii) He said to us, "Let us have some coffee."
- iv) She said, "Alas! He is dead."
- v) He said to me, "Do you know the way?"

b) Change the following into passive voice :**[5 × 1 = 5]**

- i) The hunter shot the deer.
- ii) Virat threw the ball.
- iii) Ansh has taken the medicines.
- iv) The cat ate the fish.
- v) Everyone loves Mahendra.

c) Fill in the blanks with appropriate form of the verbs given in the brackets :**[3 × 1 = 3]**

- i) All the members of his family have _____ to the Church. (Go)
- ii) Her hair is _____ grey. (Turn)
- iii) He _____ five dozen apples. (Buy)

d) Punctuate the following sentence :**[2]**

the two great leaders are mr morarji desai and smt Indira gandhi.

e) Define pronoun with examples.**[2]**

Q3) Read the following passage carefully and answer the questions give below :

Sometimes, we know that there is room for improvement as far as our personalities are concerned but we have little or no idea where to make the start. An easy starting point could be to look for opportunities in one's immediate surroundings. One positive starting point could be taking a positive attitude towards life and dispelling all negative thoughts. You could make a positive beginning by being a better person at work. This means treating everyone with respect. You should not only interact politely but also value each person's ideas however far removed they may be, from your own. After all, your friend's ideas are an integral part of the organization to which both of you belong. Inculcating this habit of making an effort to talk to people you would normally not have to interact with on a daily basis, would make you a better person at the workplace.

- a) Where should we any easy start point could be to look for opportunities? [1]
- b) One positive starting point could be taking towards where? [1]
- c) How we should interact with our friends? [1]

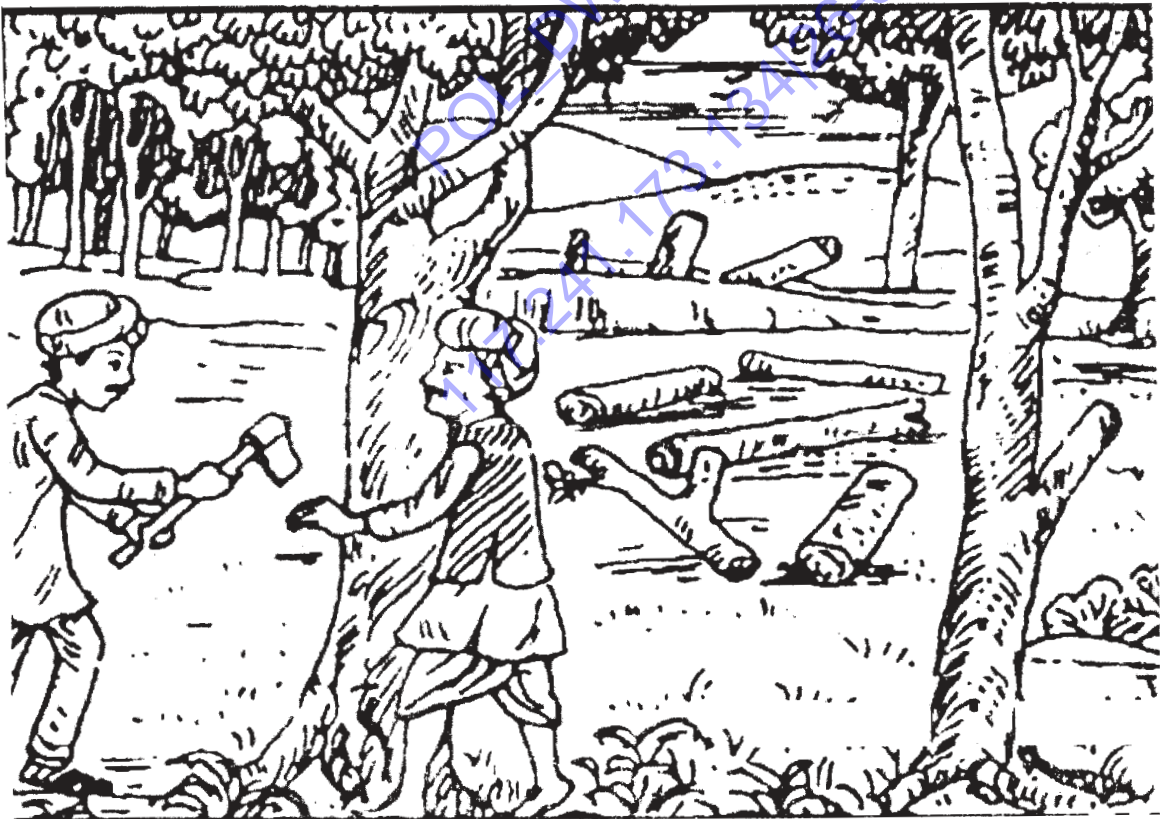
Q4) a) Write the antonyms of following words : [2 × 1 = 2]

- i) Ballot
- ii) Amplify

b) Write the synonyms of following words : [2 × 1 = 2]

- i) Candid
- ii) Decay

Q5) Write a composition based on the picture given below : [8]



OR

Write a paragraph on any one of the following :

- a) A visit with the Doctor.
- b) Is pollution a necessary evil?
- c) Who knows me best?

Q6) Your school is organising an Art competition in association with 'Art society of Uttar Pradesh'. Write a notice giving essential details about the same. Sign your self as principal of the school. **[6]**

OR

You are Vikas Mathur / Shweta Singh Secretary of Bhavya Puram, Indra Nagar, Kanpur. Write a notice requesting the members of society to attend a meeting to discuss the problem of insufficient water supply and power supply fluctuation of your society.

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